



MAYOR
Verne E. Rupright

CITY PLANNER
Tina Crawford

WASILLA PLANNING COMMISSION
Claudia Pinard, Seat A
Daniel Kelly Jr., Seat B
Jessica Dean, Seat C
Loren Means III, Seat D
Glenda Ledford, Seat E

**CITY OF WASILLA
PLANNING COMMISSION MEETING AGENDA
WASILLA CITY COUNCIL CHAMBERS**

Wasilla City Hall, 290 E. Herning Avenue, Wasilla, AK 99654 / 907-373-9020 phone

REGULAR MEETING

7 P.M.

MARCH 11, 2014

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF AGENDA
- V. REPORTS
 - A. City Deputy Administrator
 - B. City Public Works Director
 - C. City Attorney
 - D. City Planner
- VI. PUBLIC PARTICIPATION (*three minutes per person, for items not scheduled for public hearing*)
- VII. CONSENT AGENDA
 - A. Minutes of February 4, 2014 regular meeting
- VIII. NEW BUSINESS (*five minutes per person*)
 - A. PUBLIC HEARINGS
 1. Item: **Resolution Serial No. 14-02:** Amending the Wasilla Planning Commission By-Laws to reduce the membership of the Commission from seven to five members, revise the number for a quorum, revise the meeting time, and other minor clarifications and updates.
Petitioner: City of Wasilla
 - a. City Staff
 - b. Applicant

- c. Private person supporting or opposing the proposal
- d. Applicant

IX. UNFINISHED BUSINESS

X. COMMUNICATIONS

A. Permit Information

B. Enforcement Log

XI. AUDIENCE COMMENTS (*three minutes per person*)

XII. STAFF COMMENTS

XIII. COMMISSION COMMENTS

XIV. ADJOURNMENT

REGULAR MEETING

I. CALL TO ORDER

The regular meeting of the Wasilla Planning Commission was called to order at 7:22 PM on Tuesday, March 11, 2014, in Council Chambers of City Hall, Wasilla, Alaska by Glenda Ledford, Chairman. *[CLERK's NOTE: due to technical difficulties with the recording program the meeting was called to order at 7:22 PM]*

II. ROLL CALL

Commissioners present and establishing a quorum were:

Claudia Pinard, Seat A
Daniel Kelly Jr., Seat B
Jessica Dean, Seat C
Glenda Ledford, Seat E

Commissioners absent and excused were:

Loren Means, Seat D

Staff in attendance were:

Ms. Tina Crawford, City Planner
Ms. Tahirih Revet, Planning Clerk

III. PLEDGE OF ALLEGIANCE

A. Commissioner Kelly led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

GENERAL CONSENT: The agenda was approved as presented.

V. REPORTS

A. City Deputy Administrator
No report given.

B. City Public Works Director
No report given.

C. City Attorney
No report given.

D. City Planner

Ms. Crawford stated that a second meeting on April 22, 2014 was being scheduled to allow the Commission to hear a conditional use request. She also provided an overview of the agenda for the April 8, 2014 meeting, which includes a landscape waiver/variance and a Committee of the Whole discussion of Comprehensive Plan Chapter 6, Community Assets.

VI. **PUBLIC PARTICIPATION** (*five minutes per person, for items not scheduled for public hearing*)

No one present.

VII. **CONSENT AGENDA**

A. Minutes of February 4, 2014, regular meeting

GENERAL CONSENT: Minutes were approved as presented.

VIII. **NEW BUSINESS** (*five minutes per person*)

B. PUBLIC HEARINGS

1. Item: **Resolution Serial No. 14-02:** Amending the Wasilla Planning Commission By-Laws to reduce the membership of the Commission from seven to five members, revise the number for a quorum, revise the meeting time, and other minor clarifications and updates.

Petitioner: City of Wasilla

a. City Staff

Ms. Crawford provided a brief summary of the proposed by-law changes.

b. Applicant

c. Private person supporting or opposing the proposal

d. Applicant

MOTION: Commissioner Kelly moved to approve Resolution Serial No. 14-02, as presented.

Discussion moved to the Commission.

MOTION: Commissioner Kelly moved to amend the main motion to change the word "prepare" to "submit", in Item #4 of the **Voting** section, to read as follows:

4. The Commission must ~~prepare~~ submit written findings setting forth the facts it finds relevant to its decisions and the reason for the decision or recommendation.

VOTE: The motion passed unanimously.

VOTE: The motion to approve Resolution Serial No. 14-02, as amended, passed with Commissioner Pinard, Dean, and Chair Ledford in favor and Commissioner Kelly opposed.

IX. UNFINISHED BUSINESS

No unfinished business.

X. COMMUNICATIONS

No statements made regarding the following items.

- A. Permit Information
- B. Enforcement Log

XI. AUDIENCE COMMENTS

No comments.

XII. STAFF COMMENTS

No comment.

XIII. COMMISSION COMMENTS

Commissioner Kelly stated that he may resign since he is "...very much against the time change..."

Chair Ledford thanked everyone for showing up.


XIV. ADJOURNMENT

The regular meeting adjourned at 7:56 PM.

ATTEST:



TAHIRIH REVET, Planning Clerk

 4/10/14

GLENDAL LEDFORD, Chairman Date

Adopted by the Wasilla Planning Commission April 8, 2014.

